INGRASSIA FAMILY Research Grants
2020-2021

Application Form Instructions:

Echols Scholars interested in obtaining an Ingrassia Family Research Grant to support independent studies need to submit a completed application packet that includes the following materials assembled into one file:

1) an application form cover page (page below)
2) a research proposal (see additional information below for content)
3) a letter of recommendation from your primary faculty research sponsor
4) a personal resume that lists the awards, honors, etc., that you have received during your college years, plus current applications for scholarships, fellowships, and grants
5) a brief summary explaining why you believe that you should be awarded the Ingrassia grant
6) a copy of your unofficial transcript
7) an itemized budget (summary in this form)
8) a full budget justification for each expense
9) if an IRB process is necessary, include a one-page, single-spaced, summary of your research for IRB pre-screening (signed and approved by faculty mentor)
10) impact of COVID19 statement: indicate whether you can still carry out the project (in total or in part) given restrictions due to COVID19. (Please note that we are not currently approving projects involving travel outside of Virginia).

Research Proposal:
In a statement of no more than one thousand words, describe your proposed research project. Include in this statement (i) a list the courses that sparked your interest in this field and led you to make this proposal; (ii) the name of the class with which this research project is associated (or the major distinguished major program); and (iii) a brief discussion of any preliminary research and/or independent reading you have already carried out.

In your proposal carefully state the working hypothesis, relevant background in the topic area, your background and training to carry out in preparation for the proposed study, and what you expect your research to uncover. Please also include information about how you expect your investigations will add to your knowledge and career achievement.

This research should be carried out in conjunction with a faculty mentored, graded course, seminar, or independent study/distinguished major program. Preference for funding will be given to proposals associated with “capstone” experiences, final theses, although strong independent research experiences are also considered. All funded research must be performed under the direction of a full-time member of the University of Virginia faculty.

To apply, submit a complete application as a single pdf file by e-mail to EcholsProgram@virginia.edu using the following subject line: Ingrassia Family Research Grant-[your last name]. The required letter of recommendation should also be submitted by e-mail to the same address.
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Due dates: December 1, 2020 (for spring semester projects)
March 1, 2021 (for all summer projects)
June 1, 2021 (for fall semester projects)

Full Name: ____________________________________________

Class Year: _____________       Expected Graduation Date: ____________

E-mail Address: ____________________________________________

Local Address: ____________________________________________

Permanent Address: ____________________________________________

Telephone number for contact: __________________________

Major(s): ____________________________________________ GPA:__________

Project Title:
_________________________________________________________________

_________________________________________________________________

Academic category of your proposal (Check one subject/discipline)

   Humanities   Natural Sciences   Interdisciplinary   Fine Arts   Social Sciences

If you are applying for other research grants, please check or list all that apply:

Aigrain Grant                          Raven Society Award
Double Hoo Award                        College Small Grant
Miller Center Grant                     Harrison Award
Center for Global Health Award          Other __________________________

It is the intent of this and other undergraduate research grant programs to support as many qualified proposals as possible. While we encourage students to apply for any funds for which they are eligible, it is unlikely that students will be selected to receive significant funds from more than one competitive source.
Please complete the page below indicating the student’s Faculty Research Advisor. A letter of recommendation should be sent via email to EcholsProgram@virginia.edu, with the applicant’s name clearly noted in the email subject line (Ingrassia Recommendation for [Student Name]).

Advisor: .................................................................

Advisor’s Department: .................................................................

Advisor’s e-mail address: .................................................................

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Faculty Advisor Endorsement

**Faculty Advisor:** Please initial the following items, sign below, and sign student’s proposed budget.

I agree to oversee the work of ___________________________ during the entirety of the research project. _________

I have reviewed and approve the student’s proposed budget. ________

If the project involves human and/or animal subjects, I will advise my student to comply with the policies of the University’s Institutional Review Boards. I understand that I may be required to undergo online IRB training. ______

If the project involves international travel, I will advise my student to register with the International Studies Office, attend a pre-departure orientation, and comply with any other ISO requirements. ______

I will review the student’s final project and submit a one-page final evaluation to the Echols Program via email at EcholsProgram@virginia.edu. This evaluation will be due the semester following the completion of the research project.

_____________________________  ____________________
Signature of Faculty Advisor      Date

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**Itemized Anticipated Budget Summary (provide details and justification for costs on attached document)**

*Normally only budgets less than $2000 are considered for funding.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Transportation</td>
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<tr>
<td>Meals</td>
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<tr>
<td>Lodging</td>
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<tr>
<td>Supplies, Lab</td>
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<tr>
<td>Supplies, Other</td>
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<td>Travel</td>
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<td>Other</td>
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<td><strong>Total</strong></td>
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_____________________________  ____________________
Signature of Faculty Research Advisor      Date